



## **Title I, Part A School-Level Parent and Family Engagement Policy 2024-25**

Mission Middle School with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in ESSA sections 1116(b) and (c).

Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing, distributing to, a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

To involve parents in the Title I program at Mission Middle the following practices have been established: The school convenes an annual meeting during Back to School Night to inform parents of Title I students about Title I Part A requirements and about the right of parents to be involved in the Title I Part A program and how to be involved in the program. The school includes an annual review of the Title I Part A School Parent and Family Engagement Policy through School Site Council (SSC). Updated policies are communicated through ParentSquare, annually.

Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2])

Parents and family members may amend a parent and family engagement involvement policy by participating in the annual review through School Site Council.

Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b][3]):

An annual survey of parents is conducted to assess needs, determine barriers, and evaluate the effectiveness of the parent involvement activities. The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet. At parent-teacher conferences, IEP meetings, & 504 meetings, assessment information on student academic progress and grade level standards are shared with parents. Student progress in relation to state and priority standards and national norms will be explained to parents including curriculum being used, grade level expectations for proficiency, data reporting for common assessments and available intervention in reading, language arts, and mathematics for students needing assistance.

Describe how parents and family members of children participating in Title I, Part A programs can, if they find that the plan under ESSA Section 1112 is not satisfactory to the parents and family members, and the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]):

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parental involvement policy. Parents and family members may submit comments for the Title I, Part A parental involvement policy during the annual review completed through School Site Council.

Describe how the school served by Title I, Part A funds holds an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):

The school convenes an annual meeting during Back to School Night to inform parents of Title I students about Title I Part A requirements and about the right of parents to be involved in the Title I Part A program and how to be involved in the program.

Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening or other ways and may provide, with funds provided under Title I, Part A, for transportation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evenings. A flexible number of meetings will be held at varying times based on parent needs and will include child-care and translation services, if needed. Parental opportunities include School Site Council (SSC), English Learner Advisory Committees (ELAC and DELAC), Gifted and Talented, Special Education advisories & District Advisory Council (DAC).

Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

The parent and family engagement policy is reviewed and updated annually through School Site Council. The School Plan for Student Achievement (SPSA) is also reviewed annually through School Site Council (SSC), English Learner Advisory Committees (ELAC and DELAC), and the District Advisory Council (DAC).

Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA sections 1116[c][4][A-C]):

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.

At parent-teacher conferences, IEP meetings, & 504 meetings, assessment information on student academic progress and grade level standards are shared with parents. Student progress in relation to state and priority standards and national norms will be explained to parents including curriculum being used, grade level expectations for proficiency, data reporting for common assessments and available intervention in reading, language arts, and mathematics for students needing assistance.

Describe how the schoolwide program plan, ESSA Section 1114(b), is not satisfactory to the parents of participating children in Title I, Part A programs, submitting any parent comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

If a schoolwide program plan is not satisfactory to the parents of participating children, they may submit their parent comments through School Site Council (SSC), English Learner Advisory Committees (ELAC and DELAC), Gifted and Talented, Special Education advisories or the District Advisory Council (DAC).

This policy was adopted by the Mission Middle School on October 1, 2024 and will be in effect for the period of October 2024-October 2025.

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: October 31, 2024.

Mission Middle School's Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on October 1, 2024. The School will distribute the policy to all parents and family members of participating Title I, Part A students annually on or before October 31, 2024.

Alicia Heimer, Principal

**Name and Title of Authorized Official**



**Signature of Authorized Official**

10/28/24

**Date**

**Governing Board Approval Date**

California Department of Education  
April 2020